

# Community College of Philadelphia Annual Security Report for 2015



This information is provided in compliance with State and Federal Law, and the Clery Act specifically.

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## Community College of Philadelphia Mission Statement

Community College of Philadelphia is an open-admission, associate-degree-granting institution which provides access to higher education for all who may benefit. Its programs of study in the liberal arts and sciences, career technologies, and basic academic skills provide a coherent foundation for college transfer, employment, and life-long learning. The College serves Philadelphia by preparing its students to be informed and concerned citizens, active participants in the cultural life of the city, and enabled to meet the changing needs of business, industry and the professions. To help address broad economic, cultural and political concerns in the city and beyond, the College draws together students from a wide range of ages and backgrounds and seeks to provide the programs and support they need to achieve their goals. Community College of Philadelphia seeks to create a caring environment which is intellectually and culturally dynamic and encourages all students to achieve:

- Greater insight into their strengths, needs, and aspirations, and greater appreciation of their own cultural background and experience;
- Increased awareness and appreciation of a diverse world where all are interdependent;
- Heightened curiosity and active interest in intellectual questions and social issues;
- Improved ability to pursue paths of inquiry, to interpret and evaluate what is discovered, and to express reactions effectively;
- Self-fulfillment based on service to others, preparation for future work and study, and enjoyment of present challenges and accomplishments.

## A Message from the Director of Safety and Security

Dear Community;

On behalf of the dedicated men and women of the Community College of Philadelphia's Department of Safety and Security, I thank you for taking the time to read the Annual Security Report published 2015.

I encourage you to read this report in its entirety. In this report, Community College of Philadelphia may be abbreviated as CCP and the Philadelphia Police Department as PPD. This Annual Security and Fire Safety Report has been produced in accord with the requirements of the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and provides information you can use to help keep yourself and your property safe.

All campus crime statistics required under the Clery Act are provided, including the number of persons referred for campus disciplinary action. Information about campus crime prevention and safety awareness programs is also provided.

Maintaining a safe and secure campus is a **community** effort. I encourage you to become familiar with this guide. Read it and learn how you can be more aware of your surroundings, prevent crime and report suspicious incidents to police. When on campus, please help us maintain a safe environment for the entire campus community: report criminal activity immediately, exercise crime prevention techniques, and remain vigilant in your personal safety and by all means use our Security Escort Program

It is my hope that you will find this report informative and useful, and that your time at the College will be enjoyable and safe.

Sincerely,

Randy Merced  
Director of Safety and Security

## Introduction

The Office of Safety and Security prepares this report in compliance with applicable federal law including the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Higher Education Opportunity Act of 2008 (HEOA) (Clery Act). This report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Community College of Philadelphia; and on public property within, or immediately adjacent to and accessible from, the campus. This report also includes institutional policies related to campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. The full text of this report is available online at <http://www.ccp.edu/vpfin-pl/CRIMESTATISTICS.pdf>

This report is prepared in cooperation with the Philadelphia Police Department, and the College's Student Affairs and Athletics and Student Activities Offices. Each of these provides updated information on their educational efforts and programs to comply with the Clery Act. Campus crime, arrest and referral statistics include those reported to the Office of Safety and Security, designated campus officials and local law enforcement agencies. Campus crime information is disseminated using several communications channels including the College web site, campus email and hard copy distribution. Copies of this report may also be obtained at the Office of Safety and Security located in the Mint Building (MG-12) or by calling the Office of Safety and Security at (215) 751-8111. All prospective employees may obtain a copy from the Office of Human Resources at the College Annex located in the 1500 Spring Garden Building or by calling 215-751-8035. Prospective students may obtain a copy from the Welcome Center in the Pavilion Building or by calling 215-751-8010.

## Overview of Community of College of Philadelphia Security

The Department of Safety and Security operates on a 24 hour a day, seven days a week schedule. The Director of Safety and Security, Managers of Safety and Security, Coordinator of Security Operations, Shift Supervisors, Site Supervisors and Specialists oversee the day to day operations. The Main Campus and the Regional Centers are staffed with security shift supervisors, plus stationary and roving patrol security officers. Security officers patrol the interior and exterior of the sites. The roving patrols include the parking lots and other parking areas located on campus. In addition to roving patrols, the College utilizes surveillance cameras located throughout our sites. The surveillance cameras are monitored by security supervisors 24 hours daily. As an added security measure, 7 emergency Code Blue phones (Blue Lights) are located at strategic points in the CBI parking garage. When the emergency button is pushed, the caller is in immediate contact with College Security. In addition to providing voice contact with Security Operations, Blue phone use also enables a dispatcher to pinpoint the caller's location. Additional red phones at Main Campus and the Regional Centers have been placed in hallways in the buildings and can be used by anyone to report an emergency (Dial **5555** for direct access to the Main Campus Security Department). An escort service provided by security officers is also available.

Security at the College is the responsibility of the office of the Vice President of Planning and Finance. The Director of Security and Safety directly oversees all staff and is responsible for insuring that all policies and procedures are followed. Since the College is situated in an urban environment, a primary consideration in any new construction or renovation planning is the use of higher intensity lighting levels combined with low-lying shrubbery and a minimum of trees to afford safe walkways. The Security Department advises the Facilities Management Department via a work order system when lighting levels are inadequate. Safety hazards are noted for action and eliminated or corrected via Security. Condition Reports are submitted to the appropriate managers.

## Location

The Department of Safety and Security, which includes the Operations Center and staff offices is located in room MG-12 in the Mint Building, 1700 Spring Garden Street. Serving as the radio-dispatching center and monitoring point for alarms and CCTV (Closed Circuit Television) systems, this facility can be reached at any time by dialing 215-751-8111 from any phone or 5555 from campus phones only.

## Personnel

Community College of Philadelphia currently has a security staff of 65. Nineteen of the officers are College employees and 46 (full and part-time) are provided through a private contract security firm. There is always a security officer at each of the College sites to oversee all security-related matters.

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Security Desk  
Northwest Regional Center  
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Security Desk  
West Philadelphia Regional Center  
Phone: (267) 299-5863

Account Manager  
Allied Barton Security  
Room MG-12C  
Phone: (267) 299-5939

## Access to Facilities

Most campus buildings and facilities are accessible to members of the campus community, guests, and visitors during normal hours of business, Monday through Friday, and for limited designated hours on Saturday, Sunday, and holidays. Facilities are maintained, and their security monitored, in the interest of students, staff, and faculty. Many cultural and athletic events held in College facilities, such as the Athletic Center and the Auditorium are open to the public. Other facilities such as the bookstore, library, and cafe are also open to the public. Access to academic and administrative facilities on campus is generally limited to students, employees, and visitors for the purpose of study, work, teaching, and to conduct other College business. After hour access may be obtained by using the intercom located by the entry door on Sixteenth Street by the Visitor's lot. Advance notice of the need for after hour access is appreciated when possible.

## ID cards and access control

Everyone entering any Community College of Philadelphia building MUST swipe a College ID card. This includes all students, faculty and staff, at all Main Campus buildings and all Regional Centers. Anyone without an ID card must follow the posted "Visitor Sign- In" procedure.

During peak times, lines may develop as the new system is implemented. We ask for your patience during this time. This procedure fortifies our safety and security measures and offers additional peace of mind.

If you invite a guest to campus, you must now meet that individual at a security desk to speed up the entry process. Bring your ID with you to present to security officers.

When a department or club hosts an external event, it should sign in visitors and help manage access to the event.

Any student or employee who does not have an ID card must have one made. Students may go to Security at:

- Main Campus: MG-12, Monday-Friday, 7:00 a.m.-10:00 p.m.; Saturday 8:00 a.m.-5:00 p.m.
- Each Regional Center: Main Security station, Monday-Friday, 7:00 a.m.-3:00 p.m.

ID cards are required to enter certain offices and services such as the Library, Learning Labs, Student Academic Computing Centers, Athletics Center, and Career Services.



## **Campus Law Enforcement Authority and Jurisdiction**

The Office of Safety and Security recognizes that accurate reporting is essential in determining time frames and locations of occurrences on campus which, in turn, affects the assignments of officers to various patrol areas. Security personnel follow and enforce the policies and procedures set by the College, as well as appropriate local, state and federal laws. All serious incidents, commonly referred to as Part I crimes, including murder, rape, robbery, assault, burglary, auto theft and arson are reported to the City of Philadelphia's Police Department.

Additionally, the Philadelphia Police Department supplies the College's Security Department with a report of incidents that have been reported to them for the neighborhood surrounding each site. Known and reported crimes against persons, on and off campus, are provided to the weekly student newspaper for publication. In addition, when circumstances warrant their use, the College will employ closed circuit TV, bulletin boards, voice mail and printed flyers to provide timely notice of criminal activity on and around the campus.

Should incidents arise which are beyond the capability of College's security staff, city police will respond and assist in the proper handling of an incident. Security Officers are not authorized to carry or discharge weapons on campus and do not receive training for certification under the Pennsylvania Act 120. Security staff receives in-service training in such areas as proper handling of incidents, investigation and reporting of incidents, fire safety procedures, first aid, CPR and customer relations.

## **Criminal Activity off Campus**

If a student is charged with an off campus violation of federal, state, or local laws, the College reserves the right to take disciplinary action and impose sanctions against the student. Proceedings under the Student Code of Conduct may be carried out prior to, simultaneously with, or following civil or criminal proceedings off-campus.

## **General Procedures for Reporting a Crime or Emergency**

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Community College of Philadelphia Office of Safety and Security in a timely manner. To report a crime or an emergency from an on-campus phone, call Security at 5555 or from outside the College phone system call (215) 751-8111. Community College of Philadelphia officers respond to all requests for service. The Philadelphia Police Department, upon notification to respond is the investigating authority for all crimes on campus.

When calling for either emergency or non-emergency service, be prepared to:

Clearly identify yourself;

State where you are calling from; and

State briefly the nature of your call.

If possible, stay on the line unless otherwise advised by the officer. If assistance is required from off campus, the officer will summon the appropriate police, fire and/or medical service.

To report a crime that occurs at an off-campus location, contact the appropriate local police department. In the case of an emergency that occurs off campus it is always best to dial 911 and follow the procedures outlined above.

## **Limited Voluntary Confidential Reporting**

It is the policy of the Community College of Philadelphia that all crimes should be reported to the Department of Safety and Security. Anyone who is the victim of or witness to a crime on campus is encouraged to promptly report the incident to the Department of Safety and Security. Due to the sensitive nature of certain types of crime, students who are victims of sexual assault may choose to confidentially report crimes to the Dean of Students Office or a College counselor. These reports are included in the annual crime statistics.

When a potentially dangerous threat to the College community arises, Public Safety Advisories or Campus Alerts will be issued to notify individuals of the threat in a timely manner. These Advisories and Alerts will also inform the community of any recommended action to be taken.

*Employee victims of sexual assault may report the incident to the Office of Diversity and Equity or the Office of Human Resources.*

## **Timely Warnings**

Timely warnings may be issued as Public Safety Advisories, Campus Alerts or Crime Alerts.

The Community College of Philadelphia Security Department is responsible for issuing **Public Safety Advisories** in compliance with the Clery Act. In the event a situation arises, these advisories are issued to keep the campus community informed about safety and security matters. The decision to issue a Public Safety Advisory is decided on a case by case basis in light of all the facts surrounding an incident, including factors such as the nature of the crime, the continuing threat to the campus community, and the possible risk of compromising law enforcement efforts. Public Safety Advisories are issued for specific crime classifications: arson, aggravated assault, criminal homicide, robbery, and sex offenses. Public Safety Advisories may also be posted for other crime classifications as deemed necessary. Public Safety Advisories are issued via a campus-wide email announcement which is sent to students, faculty and staff.

In addition to these Public Safety Advisories, **Campus Alerts** are issued to the campus community in the event of an imminent or ongoing threat to the community. Campus Alerts are disseminated with the goal of notifying as many people as possible, as rapidly as possible. (i.e., active threats, bomb threats, or a dangerous chemical spill, etc.) These alerts are sent via text messages and email to individuals who subscribe to the campus emergency notification system. All students, faculty and staff are automatically enrolled into the College's emergency notification system and can option out by going to Individuals with disabilities are encouraged to contact either the Center on Disability at (215) 751-8307 or the IT Help Desk at (215) 751-6000 for assistance in subscribing to the Campus Alert system. Additionally, a broadcast message may be made utilizing voice over internet phones that are located in all classrooms and office suites.

The Department of Safety and Security also issues/posts **Crime Alerts** for incidents of:

- Murder
- Aggravated assaults (cases involving assaults among known parties, such as two classmates fighting which results in an aggravated injury, will be evaluated on a case by case basis to determine if the individual is believed to be an on-going threat to the larger CCP community)
- Robbery involving force or violence (cases including pick pocketing and purse snatching will typically not result in the issuance of a Crime Alert, but will be assessed on a case by case basis)
- Sexual Assault (considered on a case by case basis depending on the facts of the case, when the incident occurred versus when it was reported and the amount of information known by the Security Department)
- Major incidents of arson
- Other crimes as determined necessary by the Manager of Campus Safety and Security.

Crime alerts are issued *via* a campus-wide email announcement which is sent to students, faculty and staff. An electronic message will also be posted on the login page of myCCP, the College's portal. Crime alerts may also be posted in campus buildings, when deemed necessary. When a Crime Alert is posted in campus buildings, they are printed on orange paper and are posted in the lobby/entrance area of the affected building(s) for seven (7) days. A list of buildings where the alerts may be posted is maintained by the Director of Safety and Security. Crime Alerts are filed in the case file with the corresponding incident report.

The Department of Safety and Security does not issue crime alerts for the above listed crimes if:

1. The Department or police apprehends the subject(s) and the threat on imminent danger for the College community has been mitigated by the apprehension.
2. A report was not filed with the Department of Safety and Security or if the department was not notified by campus officials in a manner that would allow the department to post a “timely” warning for the community. This type of situation will be evaluated on a case by case basis.

The department also maintains a daily crime log which is normally updated each business day and contains all crimes/incidents reported to the Department of Safety and Security. The Department of Safety and Security also conduct student, staff and faculty safety orientations as well as Campus Security Authority (CSA) training.

## Emergency Response and Evacuation Procedure

Department of Safety and Security Officers are trained as campus first responders and are prepared to take action in any emergency situation that may arise on campus. An Emergency Management Team (EMT) is in place to allow immediate response by individuals performing specific roles and functions already predefined. An Emergency Operations Plan has been developed by the Emergency Management Team as part of the College's ongoing effort to protect Community College of Philadelphia students, faculty and staff. The development of this plan is based on a realistic assessment of potential incidents that could affect our community and the capabilities to react to those situations. It is a comprehensive approach following the Incident Command and National Incident Management System and may effectively be applied to any critical incident.

The College's emergency notification system permits the near simultaneous distribution of broadcast e-mails, voice and text messages. The system is used to distribute emergency notifications without delay in situations where a clear and active threat or emergency exists that impacts the community and where it is recommended that the recipients take some form of action in response to the active threat or emergency. The emergency notification system is tested twice a year at the beginning of each semester. **All members of the College community are reminded to update their contact information on a regular basis.** Additionally, the College may send emergency messages via voice over internet phones which are located in all classrooms and office suites. Messages may also appear on monitors in public areas throughout College sites.

## Evacuations

Evacuations are rare events and occur most typically in the circumstance of a fire or bomb threat situation. While an evacuation order requires a timely exit from the area, it is still important, if possible, to secure personal property, lock offices and take any other measures that are possible in quick order to ensure the safety of personal and College property. If an evacuation of an area is ordered, it is essential that all employees, students and staff participate in evacuation. Critical minutes and essential security resources can be wasted if there is not complete cooperation with the evacuation process. All faculty and staff should view themselves

as assisting agents in an emergency circumstance. All faculty and staff should be familiar with the required emergency procedures and coach students and visitors through the required steps necessary to ensure the safety of property and people during the emergency.

During an emergency, the College's security staff, floor wardens, building captains and the EMT are empowered to take immediate action to ensure the safety of all students, staff and visitors. It is essential that individuals follow the directions issued by security staff, floor wardens, building captains and the EMT staff and not countermand their orders or fail to follow the requested actions which they make. It is particularly important in an evacuation situation that students, faculty and staff not attempt to reenter an area which has been evacuated until an all-clear signal has been provided. **Keep in mind that an evacuation may only involve one floor or one building and not the entire site.**

It is essential that fire and safety hazards not be created during the course of a College closing or evacuation situation. In each work or instructional area, clear responsibilities must be established to power down equipment, turn off all heating devices in laboratories and offices, and shut down all devices involving gas or other potentially hazardous emissions. In the process of evacuating an office, files that are open on computer systems should be saved and office systems powered down if time permits. Many emergencies are accompanied by a temporary loss of power, which means that electronic files can be lost if not saved at the onset of an emergency.

Instructions to evacuate will be issued by Campus Security, police or College officials. Faculty, students and staff are to evacuate quickly, but in a calm and orderly fashion to a safe area- either an Area of Refuge (fire tower) or an assembly area away from the buildings. If necessary, First responders will direct individuals to an on-campus evacuation/relocation site as determined by the nature of the emergency. Remain calm and assist disabled persons or those in need. Do not turn off lights or equipment and do not lock doors to a room or building. If you observe something unusual or suspicious, handle it and notify first responders. Remain in a safe area until receiving notification to return to the facility.

For situations that require the College to be closed, security officers will not allow individuals to enter the facilities. Notifications of closing will be announced via the College's emergency notification system. Other methods of notification are as follows:

Campus website:

[www.CCP.edu](http://www.CCP.edu)

Department of Safety and Security website:

<http://path.ccp.edu/vpfin-pl/Security.htm>

A message will be placed on the College's voice-mail system. To access the message from your home, employees should call (215) 751-8999. You will then be prompted to enter your voice-mail number and your voice-mail identification number.

An e-mail communication will be sent to each employee and student with a Community College of Philadelphia e-mail account.

A message will be placed on Cable Channel 53. This channel is only available to Philadelphia residents.

The College will provide closing information to radio and television stations. The KYW College weather closing numbers are 238 for day classes and 2238 for evening classes.

The establishment of phone chains within work groups is encouraged to facilitate information sharing during an emergency situation.

*It is important to remember that closings can affect one building or the entire campus. For example, a campus-wide closing may affect all sites and all buildings (i.e., city-wide emergency). A building closing may only affect that particular building (i.e., building fire). A regional site closing may affect one site but would have no effect to the other sites or Main Campus operations.*

### **Persons with Disabilities Evacuation Procedure:**

At the sound of the evacuation alarm (a constant ringing of the bells and strobe lights), a faculty or staff member should take the following steps:

Assign two (2) individuals (faculty, staff or students) to accompany anyone who needs help due to a disability to the nearest fire tower landing. Upon entering the tower:



- One assistant will remain with the disabled individual.
- One assistant will note the landing location (this information and these instructions have been placed at the landing) and proceed down the tower, exiting the building.
- If officials are on-site, report the location needing assistance to them.
- If officials are not on-site, report to a Security Officer or Reception Desk the location needing assistance.
- Individuals with impairment, but who are otherwise ambulatory, will wait at the landing and descend after the foot traffic clears.

If the emergency occurs on a day and time prior to the start of classes, notification of all members of the College community will occur according to normal weather closing policies and procedures. In addition, notification of all department heads will be made. Additional Security personnel will be called in and assigned as needed to maintain order.

## **Counselors**

As a result of the negotiated rulemaking process which followed the signing into law of the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors,” when acting as such are not considered to be a campus security authority and are *not* required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, “the professional counselors at are encouraged; if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.” The Community College of Philadelphia does not have Professional Counselors as defined by HEOA.

The rulemaking committee defines counselors as:

### Pastoral Counselor

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential

counseling and who is functioning within the scope of that recognition as a pastoral counselor. Community College of Philadelphia does not have pastoral counselors.

### Professional Counselor

A professional couceAn employee of an institution, whose official responsibilities include providing psychological counseling to members of the institution's community, and who is functioning within the scope of his or her license or certification. Community College of Philadelphia does not have professional counselors.

## **Alcohol and Illegal Drugs and Substance Abuse**

The use, possession or sale of alcoholic beverages and/or illegal drugs by any student, staff member, faculty member, visitor or vendor is forbidden in any of the facilities of the College. These policies are further addressed in the Student and Employee Handbooks. Health risks associated with alcohol and other drug consumption include impaired judgment, vision, speech, coordination, memory, sensation and perception. Long-term use of alcohol and other drugs can negatively impact many of the body's systems and cause physical and psychological dependence. In accordance with the Drug-Free Schools and Communities Act, Amendments of 1989 (PL101-226 20 U.S.C. sec. 1145g), College regulations and laws pertaining to alcoholic beverages and the possession, use, distribution and sale of illicit drugs shall be strictly and consistently enforced. Any violation of the College's Code of Student Conduct or violation of federal, state or local laws shall subject the offender to the College disciplinary process and/or criminal prosecution. It is the policy of the Community College of Philadelphia to maintain a drug-free workplace, in compliance with the Drug-Free Workplace Act of 1988.

## **Definitions of Sanctions for Students**

Sanctions such as the following may be imposed upon student for violations of the student code of conduct or Federal, State, or local laws.

**Verbal or Written Warning:** Notice that continuation or repetition of prohibited conduct may be cause for additional disciplinary action.

**Restrictions/Loss of Privileges:** Limitations on campus usage including facilities, courses, labs, or other campus activities related to violation for a specified period of time.

**Restitution:** Reimbursement for damage or misappropriation of property may take the form of appropriate service, fines, repair, or other compensation for damages. Restitution may be applied, where appropriate, in conjunction with another sanction.

**Suspension:** Termination of student status, as set forth in a notice of suspension, for a definite period of time.

**Dismissal:** Termination of student status for an indefinite period of time. The conditions for readmission, if any are permitted, shall be given in writing to the student at the time the action is taken.

**Expulsion:** Permanent separation of the student from Community College of Philadelphia. The student will also be banned from the College premises.

## Definitions of Sanctions for Employees

Sanctions such as the following may be imposed upon employees for violations of Federal, State, or local laws.

**Verbal Warning:** Verbal notice that continuation or repetition of prohibited conduct may be cause for additional disciplinary action.

**Written Warning:** Written notice that continuation or repetition of prohibited conduct may be cause for additional disciplinary action.

**Written Notice with Suspension:** Suspension of employment, as set forth in a notice of suspension, for a definite period of time.

**Termination:** Termination of the employee's employment with the College.

## Sex Offender Registration

The Federal Campus Sex Crimes Prevention Act requires colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offenders may be obtained. The act also requires registered sex offenders to provide to appropriate state officials notice of each institution of higher education in that state at which the offender is employed, carries on a vocation, or is a student.

**Megan's Law State Reporting Requirements**  
**State of Pennsylvania**  
**Offenders Required to Register**

An individual convicted of a sexually violent offense or of attempt to commit a sexually violent offense. These are: Rape; Aggravated Indecent Assault; Involuntary Deviate Sexual Intercourse; Sexual Assault; Kidnapping (victim is a minor); Indecent Assault (victim is less than 13 years); Incest; Promotion of Prostitution (victim is a minor); Obscene and other Sexual Materials; Unlawful Contact or Communication with Minor and sexual exploitation of children. An individual convicted of an equivalent offense where the conviction occurred in another state, territory, federal court, the District of Columbia or where the individual was sentenced by court martial, or where the individual was required to register under a sexual offender statute in the jurisdiction where they were convicted, and the individual: resides in Pennsylvania; or is employed or is a student in Pennsylvania. Juveniles are not required to register unless they are convicted in adult court or they are required to register as a sex offender in another jurisdiction.

**Information Collected:**

Aliases, identifying factors such as photo and fingerprints; scars, marks, and tattoos; race, gender, and ethnicity; SSN; date of birth; address and employment; offense history, documentation of treatment received for mental abnormality or personality disorder.

**Administrating Agency:**

The Pennsylvania State Police, Megan's Law Section.

**Timeframe for Registration:**

Offenders must register with the Pennsylvania State Police upon release from incarceration, upon parole from a state or county correctional facility or upon the commencement of a sentence of intermediate punishment or probation. Offenders are required to notify the Pennsylvania State Police within 10 days of any change of residence or establishment of an additional residence(s). Offenders are required to notify the Pennsylvania State Police within 10 days of any change of employer or employment location. Offenders are required to notify the Pennsylvania State Police within 10 days of any change of institution or location at which the offender is enrolled as a student, or termination of enrollment. Offenders are required to notify the Pennsylvania State Police within 10 days of becoming employed or enrolled as a student if the offender has not

previously provided that information to the Pennsylvania State Police. Offenders are required to register with the appropriate law enforcement authorities in another state within 10 days of establishing a residence in another state.

**Out of State Offenders:**

Offenders convicted in jurisdictions outside Pennsylvania must register with the Pennsylvania State police within 10 days of establishing a residence, being employed or becoming a student in Pennsylvania.

**Duration of Requirement:**

10-Year Registration for offenders convicted of the following offenses: Kidnapping, where the victim is a minor; Luring a Child into a Motor Vehicle; Institutional Sexual Assault; Indecent Assault where the victim is under 13 years of age; Incest, where the victim is 12 years of age or older but under 18 years of age; Prostitution and related offenses, where the actor promotes the prostitution of a minor; Obscene and other sexual materials and performances, where the victim is a minor; Sexual abuse of children; Unlawful contact with minor; Offenders convicted of an attempt to commit any of the offenses under 10-year registration or lifetime registration; Offenders convicted in jurisdictions outside the Commonwealth of an equivalent offense listed under the 10-year registration where the conviction occurred in another state, territory, Federal court, the District of Columbia, or where the offender was sentenced by court martial, or where the offender was required to register under a sexual offender statute in the jurisdiction where the offender was convicted, and the offender: Resides in the Commonwealth; or is employed in the Commonwealth; or is a student in the Commonwealth. Lifetime Registration for offenders convicted of the following offenses: Offenders with two or more convictions of any of the offenses set forth under the 10-year registration; Rape; Involuntary Deviate Sexual Intercourse; Sexual Assault; Aggravated Indecent Assault; Incest, where the victim is under 12 years of age; Offenders designated by the court as Sexually Violent Predators; Offenders being released from a state or county correctional facility for any of the offenses under lifetime registration; Offenders convicted in jurisdictions outside the Commonwealth of an equivalent offense listed under lifetime registration where the conviction occurred in another state, territory, Federal court, the District of Columbia, or where the offender was sentenced by court martial, or where the offender was required to register under a sexual offender statute in the jurisdiction where the offender was convicted, and the offender: Resides in the Commonwealth; or is employed in the Commonwealth; or is a student in the Commonwealth.

**Verification of Address:**

For 10-year and lifetime registrants: the Pennsylvania State Police verifies the registrants' addresses through an address verification process which is done annually on the anniversary date of their initial registration. The registrant must appear at an approved registration site to complete a verification form and to be photographed. For Sexually Violent Predators: the Pennsylvania State Police verifies the registrants' addresses through an address verification process which is done quarterly. Sexually Violent Predators are required to report to an approved registration site between January 5 and January 15; April 5 and April 15; July 5 and July 15; and October 5 and October 15 to complete a verification form and to be photographed.

**Penalties for Non-Compliance:**

Sexual Offenders subject to the ten-year registration period who fail to comply with Megan's Law commit an offense graded as a misdemeanor of the third degree up to a felony of the third degree. Sexually Violent Predators and Sexual Offenders subject to registration for their lifetime who fail to comply with Megan's Law commit an offense graded as a misdemeanor of the second degree up to a felony of the third degree. The grade of offense increases with each subsequent conviction.

**Access to Information:**

Members of the public may search for registered Sex Offenders or Sexually Violent Predators living in their community through the web site listed below maintained by the Pennsylvania State Police, Megan's Law Section. Members of the public are only entitled to the information about registered persons provided on the website.

No other information can be provided to the public. Additional information on a Sexually Violent Predators residing in your community may be obtained by contacting the chief law enforcement officer in your community. In communities where the Pennsylvania State Police is the primary law enforcement agency, members of the public may contact the local Pennsylvania State Police station for information on Sexually Violent Predators.

Any Further information can be obtained on the PA Megan's law web site at:

<http://www.pameganslaw.state.pa.us/EntryPage.aspx>

## **Annual Disclosure of Crime Statistics**

As required by federal law, Community College of Philadelphia's yearly crime statistics for this report are compiled on a calendar-year basis in accordance with the definitions of crimes provided by the FBI for use in the Uniform Crime Reporting (UCR) system. The report includes statistics for the previous three years concerning crimes that occurred on campus reported to the Office of Safety and Security, designated campus officials, including but not limited to directors, deans, department heads, dean of students staff, advisors to students, and athletic coaches. In addition, these statistics also include persons referred for campus disciplinary action for categories required under the Clery Act, including liquor and drug law violations, and illegal weapons possession. Statistical information for certain off-campus locations or property owned or controlled by the College as well as public property within or immediately adjacent to and accessible from the campus are collected or requested from the Philadelphia Police department. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year during which the crime was reported. All officers both in-house and contract are trained on the "Clery Act" and components set within the Federal policy.

The crime statistics tables located at the end of this report are reflective of the requirements mandated by Federal law. The categories and definitions of crimes required to be disclosed under the Clery Act were amended in 2013.

## **Student Right to Know**

In accordance with the Federal Campus Safety and Security Act of 1990 and the Pennsylvania College and University Security Act of 1988, all incidents are tabulated and recorded in the College Safety and Security brochure. The document is available at the College's Consumer Information website: <http://www.ccp.edu/consumer-information>. Copies are also available in the Office of Safety and Security. The statistics which appear under the heading "2013 Crime Reporting Statistics" show the number, and types of incidents reported for the most recent calendar years at each campus. Calendar years extend from January 1st through December 31st.

Community College of Philadelphia reports its statistics annually to the Pennsylvania State Police and U.S. Department of Education. The Office of Student Life and the Office of Safety and Security work closely regarding any situation involving students that might require

emergency response or law enforcement intervention. Reports are shared between the offices regarding any student arrested or accused of a serious violation of the *Student Code of Conduct*, which could have an impact on the College Community.

### Specific Information about Classifying Crime Statistics

The following statistics are published in accordance with the standards and guidelines used by the Federal Bureau of Investigation Uniform Crime Reporting Handbook and the federal law (Clery Act). The **number of victims** involved in a particular incident is indicated for the following crime classifications: Murder/Non-Negligent Manslaughter, Negligent Manslaughter, Forcible and Non- Forcible Sex Offenses, Aggravated Assault. For example, if an aggravated assault occurs and there are three victims, this would be counted as three aggravated assaults in the crime statistics chart.

The **number of incidents** involving a particular offense is indicated for the following crime categories (includes one offense per distinct operation): Robbery, Burglary, Larceny, and Arson. For example, if five students are walking across campus together and they are robbed, this would count as one instance of robbery in the crime statistics chart. In cases of motor vehicle theft, each vehicle stolen is counted.

In cases involving Liquor Law, Drug Law, and Illegal Weapons violations, each person who was arrested is indicated in the arrest statistics. If an arrest includes offenses for multiple liquor or drug law violations, it is only counted as a Drug Law Violation as that is the more egregious offense. The statistics captured under the "Referred for Disciplinary Action" section for Liquor Law, Drug Law, and Illegal Weapons violations indicate the number of people who are referred to the Dean of Students Office.

Hate Crime statistics are separated by their category of prejudice. Statistics for Hate Crimes are counted in each specific Clery reportable crime category and therefore, are part of the overall statistics reported for each year. The only exception to this is the addition of a bias motivated simple assault resulting in bodily injury; the law requires that this statistic be reported as a hate crime even though there is no requirement to report the crime in any other area of the compliance document. Hate crimes must be recorded by the category of bias that motivated the crime: race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability.



## Geography definitions as defined by the Clery Act

### **On-Campus-Defined as:**

1. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and
2. Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

### **Non-Campus Building Or Property-Defined as:**

1. Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
2. Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

### **Public Property-Defined as:**

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

## **Clery Reportable Offense Crime definitions as Set forth in the Uniform Crime Reporting Handbook**

**Aggravated Assault:** an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or

probably would result in a serious potential injury if the crime were successfully completed.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joy riding).

**Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Manslaughter by Negligence:** The killing of another person through gross negligence.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

**Drug Law Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (e.g. morphine, heroin, codeine); marijuana; synthetic narcotics (e.g., Demerol, methadones); and dangerous non-narcotic drugs (e.g. barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places, bootlegging; operating a still; furnishing

liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Sex Offenses Defined as per the National Incident-Based Reporting System  
Edition of the Uniform Crime Reporting Program**

**Sex Offenses-Forcible:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

**A. Forcible Rape**

The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**B. Forcible Sodomy**

Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**C. Sexual Assault with an Object**

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**D. Forcible Fondling**

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sex Offenses-Non-Forcible:** Unlawful, non-forcible sexual intercourse.

### **A. Incest**

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

### **B. Statutory Rape**

Non-forcible sexual intercourse with a person who is under the statutory age of consent.

## **Additional Offenses that Must be Reported under the Violence Against Women Reauthorization Act of 2013 (VAWA)**

The Clery Act was amended in 2013 by the signing of the Violence Against Women Reauthorization Act of 2013 (VAWA) and requires the College to report incidents of the following nature. The College prohibits crimes of this nature.

**Sexual assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting program (UCR).

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- (i) Fear for the person's safety or the safety of others; or
- (ii) Suffer substantial emotional distress.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**Domestic Violence:** A felony or misdemeanor crime of violence committed:

- (i) By a current or former spouse or intimate partner of the victim;
- (ii) By a person with whom the victim shares a child in common;
- (iii) By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;

- (iv) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
- (v) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

## Consent

Consent is knowing, voluntary and clear permission by word or action, to engage in mutually agreed upon sexual activity. Since individuals may experience the same interaction in different ways, it is the responsibility of each party to make certain that the other has consented before engaging in the activity. For consent to be valid, there must be a clear expression in words or actions that the other individual consented to that specific sexual conduct.

A person cannot consent if he or she is unable to understand what is happening or is disoriented, helpless, asleep or unconscious for any reason, including due to alcohol or other drugs. An individual who engages in sexual activity when the individual knows, or should know, that the other person is physically or mentally incapacitated has violated this policy.

It is not an excuse that the individual responding party of sexual misconduct was intoxicated and, therefore, did not realize the incapacity of the other. Incapacitation is defined as a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing consent (e.g. to understand the "who, what, when, where, why or how" of their sexual interaction).

This policy also covers a person whose incapacity results from mental disability, involuntary physical restraint and/or from the taking of incapacitating drugs.

Consent to some sexual contact (such as kissing or fondling) cannot be presumed to be consent for other sexual activity (such as intercourse). A current or previous dating relationship is not sufficient to constitute consent. The existence of consent is based on the totality of the circumstances, including the context in which the alleged incident occurred and any similar previous patterns that may be evidenced. Silence or the absence of resistance alone is not consent. A person can withdraw consent at any time during sexual activity by expressing in words, or actions that he or she no longer wants the act to continue, and if that happens, the other person must stop immediately. IN Pennsylvania, a minor (meaning a person under the age of 18 years) cannot consent to sexual activity. This means that sexual contact by an adult with a person younger than 18 years old is a crime, as well as a violation of this policy, even if the minor wanted to engage in the act.

It is the policy of the Community College of Philadelphia to promptly investigate to the fullest extent possible all complaints of sexual assault, stalking and domestic and dating violence which will be conducted by individuals who have received training in these areas. Where applicable and with the consent of the victim, these crimes will be reported to the local law enforcement authorities. These cases will be referred to the Dean of Students for judicial review except where the victim requests no judicial review. Standard of proof in the judicial review will be preponderance of the evidence. Both parties may be represented in the judicial review hearing. The accuser and accused shall be notified simultaneously in writing of the outcome of any institutional disciplinary proceeding, the institutions procedures for appeal by either party, any changes to the results as a result of an appeal, and notification of when the findings become final.

### **Sexual Assault, Sexual Harassment and Other Sexual Misconduct**

The College seeks to foster and maintain a community of mutual respect and concern for all of its members. There can be no greater violation of the terms of that community, or of the essential dignity of any member of it, than an act of sexual assault, sexual harassment, or other sexual misconduct. By Policy, other “sexual misconduct: includes dating violence, domestic violence and stalking,” as those terms are defined by applicable federal and state law and will not be tolerated in any form.

All members of the College community are protected by and subject to the College’s Anti-Discrimination and Harassment Complaint Policy.

### **Procedures to Follow if an Incident of Sexual Assault, Sexual Harassment or Other Sexual Misconduct Occurs – Accessing College Resources for Help and Support**

The College will provide written notification to victims about options for, and available assistance in, changing academic and/or working situations. The College will make such accommodations if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. Upon the victim’s request, all efforts will be made to assign the victim or the accused to separate sections of classes in common.

When a student or employee reports to the College that the student or employee has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the College will provide the student or employee a written explanation of the student’s or employee’s rights and options.

Victims have the right to apply for orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court or by the institution. These may be obtained

through the proper civil and criminal authorities. The Office of Safety and Security will assist individuals in this process.

### **Procedures to Follow if an Incident of Dating Violence, Domestic Violence, Sexual Assault or Stalking Occurs**

The College's primary concern is student safety, that other student code of conduct violations, such as the use of alcohol or drugs will be addressed separately from sexual violence allegations, and that use of alcohol or drugs never makes a victim at fault for sexual violence.

The College encourages victims to report such offenses both to the College's Department of Safety and Security and to the local police and will assist victims in doing so. If you do not wish to report an offense, you are not required to do so.

The College will notify a student's parents or guardians if the student is a minor. If the student is an adult, the College will also notify parents or guardians unless the student refuses to consent to notice to their parents/guardians.

The College has trained counselors to assist victims. Students may reach them at the Women's Outreach and Advocacy Center at 215-751-8828 during normal business hours. The Center will provide written information about counseling and other victim support services available both on and off campus, including health, mental health, victim advocacy and legal assistance.

In cases where the alleged perpetrator is a faculty member, non-faculty member employee, or third party, victims have the right to pursue the remedies and complaint procedures set forth in the College's Discrimination and Harassment Codes. In cases where the alleged perpetrator is a student and the victim is a faculty member, a non-faculty member employee, student, or a third party, victims have the right to pursue the remedies and complaint procedures set forth in either the College's Student Discrimination and Harassment Code or the College Student Code of Conduct. These Codes contain both formal and informal resolution procedures. The College does not utilize mediation in cases of sexual assault/violence. Both the alleged victim and the alleged perpetrator will be treated equitably.

If the victim initially did not wish to report the matter to campus safety or the local police, or if the victim initially refused to consent to notice to parents/guardians, you may change your mind at any time. If a victim does decide to change your mind and require College assistance, the victim should contact the College's Title IX Coordinator, Simon Brown, Office of Equity and Diversity, 1700 Spring Garden Street, Philadelphia, Pa 19130 or [sbrown@ccp.edu](mailto:sbrown@ccp.edu).

All sexual assault/sexual violence incidents are required by law to be investigated by the College pursuant to Title IX, regardless of whether the victim wishes to cooperate with the investigation, file a complaint or contact law enforcement authorities.

Upon receipt of notice of possible sexual harassment or sexual violence, the College will take immediate and appropriate steps to investigate what occurred and take prompt and effective action to end the harassment or violence, remedy its effects, and prevent it from occurring again.

Pending the completion of its investigation and/or the conclusion of proceedings under the relevant College codes and procedures, the College may also take interim measures to end the harassment or violence, remedy its effects and prevent it from occurring again. These measures may include, without limitation, issuance of no-contact orders, rescheduling of classes or other alternative academic arrangements, and disciplinary measures against the alleged perpetrator.

All investigations will be kept as confidential as possible and information will be disclosed only on a “need-to-know” basis. However, requests to maintain confidentiality or anonymity cannot be guaranteed. Students should be aware that if you request confidentiality or anonymity, or refuse to cooperate, the College’s ability to investigate and take action may be limited.

### **Confidentiality of Record Keeping**

The College will endeavor to complete its investigation within sixty days; however, depending on the circumstances of any particular case, additional time may be needed. The confidentiality of all parties shall be protected as long as it does not interfere with the College’s obligations to investigate allegations of misconduct or take corrective action.

### **Medical Attention and Preservation of Evidence**

When an incident of sexual assault or other sexual misconduct is reported to a campus resource, the individual’s physical well-being should be addressed as soon as possible, whether or not the individual wishes to make a formal report to the Office of Safety and Security or local law enforcement. A medical provider can diagnose and treat the full extent of any injury or physical effect. The medical exam is also important in order to properly collect and preserve evidence. There is a limited window of time (typically 72 to 96 hours) following an incident of



sexual assault to preserve physical and other forms of evidence for proof of criminal offense and assistance in obtaining a protective order. In the event of a report immediately following an incident of sexual assault, an individual is encouraged not to shower, bathe, douche, brush teeth, drink or change clothing prior to seeking medical treatment. Similarly, any clothing or bedding should remain untouched pending collection by law enforcement. Whether or not an individual has chosen how to proceed at the time of the medical examination, taking the step to gather evidence will preserve the full range of options to seek resolution through the College's complaint processes or through the pursuit of criminal action.

Please note that under Pennsylvania law, a medical provider may be required to notify law enforcement of a reported sexual assault under most circumstances. Although the medical provider will provide information to law enforcement, the reporting person may decline to speak with a law enforcement officer or participate in a criminal prosecution.

## **Resources**

Sexual Violence and Awareness and Prevention programs are overseen by Dr. Claudia Curry through the Women's Outreach and Advocacy Center. The Center is located in the Winnet Building Room S3-09. Some of the groups they refer to are listed below.

Women Organized Against Rape 24 hour hotline 215-985-3333

Lutheran Settlement House 215-426-8610 ex 231

Congresso de Latinos Unidos 215-763-8870 ex 1317

Jewish Family and Children's Services 215-689-0100

Minergy: Domestic Violence Services 215-242-2235

## **Prevention and Awareness Programs**

The following are ongoing and planned programs for the College community:

A.L.I.C.E. training (Alert, Lockdown, Inform, Counter, and Evacuate)

Active Shooter Response Training- for staff and faculty

Personal Safety Awareness- to all new staff hires

## **Additional College Links and Services**

The Office of Diversity and Equity

Room M2-3, Mint Building,

1700 Spring Garden Street, Philadelphia, PA 19130

Telephone Number: (215) 751-8039 and Fax Number: (215) 972-6295

[http://www.ccp.edu/site/offices/diversity\\_equity/oeop.php](http://www.ccp.edu/site/offices/diversity_equity/oeop.php)

The Office of Dean of Students

Room S1- 10, Winnet Building

215 751-8876

Counseling Office

Room BG-09, Bonnell Building

215-751-8169

Office of Human Resources

Room A7-142, Annex, 1500 Spring Garden Street

215-751-8035

Women's Outreach and Advocacy Center

Room S3- 09, Winnet Building

215-751-8828

## CRIME STATISTICS FOR THE YEAR 2015

### MAIN CAMPUS

Criminal Offense	2012	2013	2014
<b>Part One Crimes</b>			
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offences- Forcible	1	0	0
Sexual Offenses Non-Forcible	0	0	0
Robbery	0	1	0
Aggravated Assault	2	1	0
Burglary	37	20	8
Motor Vehicle Theft	0	0	0
Arson	1	0	0
Theft	35	37	44
<b>Total Part One Offenses</b>	<b>76</b>	<b>59</b>	<b>52</b>

<b>Part Two Crimes</b>			
Forgery	0	0	0
Fraud	11	0	26
Embezzlement	0	0	0
Receiving Stolen Property	0	0	0
Vandalism	10	72	15
Prostitution	0	0	0
Weapons Offenses	0	0	0
Drug Abuse Offenses	2	1	0
Driving Under the Influence	0	0	0
Offenses against the family	0	0	0
Liquor Law Violations	0	1	0
Disorderly Conduct	64	79	90
Dating Violence		0	0
Domestic Violence		0	0
Stalking		0	0
<b>Total Part Two Offenses</b>	<b>85</b>	<b>152</b>	<b>131</b>
<b>Yearly Totals</b>	<b>161</b>	<b>211</b>	<b>183</b>
Student Population (FTE)	15283	14506	14230
Faculty and Staff (FTE)	814	805	804
<b>Total</b>	<b>16097</b>	<b>15311</b>	<b>15035</b>

## NORTHEAST REGIONAL CENTER

<b>Criminal Offense</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>Part One Crimes</b>			
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offences- Forcible	0	0	0
Sexual Offenses Non-Forcible	0	0	0
Robbery	0	1	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	1	0	0
Arson	0	0	0
Theft	2	4	1
<b>Total Part One Offenses</b>	<b>2</b>	<b>5</b>	<b>1</b>

<b>Part Two Crimes</b>			
Forgery	0	0	0
Fraud	0	0	0
Embezzlement	0	0	0
Receiving Stolen Property	0	0	0
Vandalism	6	1	2
Prostitution	0	0	0
Weapons Offenses	0	0	0
Drug Abuse Offenses	0	0	0
Driving Under the Influence	0	0	0
Offenses against the family	0	0	0
Liquor Law Violations	0	0	0
Disorderly Conduct	4	9	7
Dating Violence	0	0	0
Domestic Violence	0	0	0
Stalking		0	0
<b>Total Part Two Offenses</b>	<b>10</b>	<b>10</b>	<b>9</b>
<b>Yearly Totals</b>	<b>12</b>	<b>15</b>	<b>10</b>
Student Population (FTE)	1732	1715	1657
Faculty and Staff (FTE)	78	79	78
<b>Total</b>	<b>1810</b>	<b>1794</b>	<b>1735</b>

## NORTHWEST REGIONAL CENTER

<b>Criminal Offense</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>Part One Crimes</b>			
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offences- Forcible	0	0	0
Sexual Offenses Non-Forcible	0	0	0
Robbery	6	1	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Theft	3	4	4
<b>Total Part One Offenses</b>	<b>9</b>	<b>5</b>	<b>4</b>

<b>Part Two Crimes</b>			
Forgery	0	0	0
Fraud	0	0	0
Embezzlement	0	0	0
Receiving Stolen Property	0	0	0
Vandalism	1	1	2
Prostitution	0	0	0
Weapons Offenses	0	0	0
Drug Abuse Offenses	0	0	0
Driving Under the Influence	0	0	0
Offenses against the family	0	0	0
Liquor Law Violations	0	0	0
Disorderly Conduct	21	7	5
Dating Violence		0	0
Domestic Violence		0	0
Stalking		0	0
<b>Total Part Two Offenses</b>	<b>22</b>	<b>8</b>	<b>7</b>
<b>Yearly Totals</b>	<b>30</b>	<b>13</b>	<b>11</b>
<b>Student Population (FTE)</b>	<b>1139</b>	<b>1126</b>	<b>1036</b>
<b>Faculty and Staff (FTE)</b>	<b>57</b>	<b>56</b>	<b>55</b>
<b>Total</b>	<b>1196</b>	<b>1182</b>	<b>1091</b>

## WEST REGIONAL CENTER

Criminal Offense	2012	2013	2014
<b>Part One Crimes</b>			
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offences- Forcible	0	0	0
Sexual Offenses Non-Forcible	0	0	0
Robbery	1	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Theft	0	0	2
<b>Total Part One Offenses</b>	<b>1</b>	<b>0</b>	<b>2</b>

<b>Part Two Crimes</b>			
Forgery	0	0	0
Fraud	0	0	0
Embezzlement	0	0	0
Receiving Stolen Property	0	0	0
Vandalism	1	0	1
Prostitution	0	0	0
Weapons Offenses	0	0	0
Drug Abuse Offenses	0	0	0
Driving Under the Influence	0	0	0
Offenses against the family	0	0	0
Liquor Law Violations	0	0	0
Disorderly Conduct	9	5	7
Dating Violence	0	0	0
Domestic Violence	0	0	0
Stalking	0	0	0
<b>Total Part Two Offenses</b>	<b>10</b>	<b>5</b>	<b>0</b>
<b>Yearly Totals</b>	<b>11</b>	<b>5</b>	<b>8</b>

Student Population (FTE)	681	680	668
Faculty and Staff (FTE)	23	24	23
<b>Total</b>	<b>704</b>	<b>704</b>	<b>691</b>

## Crime Rate Calculation

Crime rates are indicators of reported crime activity and are standardized by population. An offense rate, defined as the number of offenses per 100,000 population, is derived by first dividing the College's population by 100,000 and then dividing the number of offenses by the resulting figure.

For example: On the Main Campus in 2012 there were a total of 16,097 Faculty, staff and students and there were 64 Disorderly Conduct incidents.

- 16,097 divided by 100,000 = .16097
- Divide 64 (disorderly conducts) by .16097 = 397.59

The rate for disorderly conduct offenses in 2012 was 397.59 per 100,000 people.

## Police Reporting

The Philadelphia Police have reported the following crimes on public property on the streets adjacent to the campus indicated. Adjacent public property is defined as the property extending from the school property line to the edge of the sidewalk on the opposite side of the street.

**Main Campus-** The police report that there were 2 Robberies, 2 Burglaries, 25 Thefts and 3 vandalisms on public property adjacent to the Main Campus.

**Northeast Regional Center Campus-** The police report that there were 10 calls for police service on campus and 38 calls for service within 100 feet of the college campus. There were no incidents of any violent or "part one crimes" (8<sup>th</sup> District report).

**Northwest Regional Center Campus-** The police report that there was 1 Burglary, 1 Motor Vehicle Theft and 1 Fraud on the public property adjacent to the Northwest Campus.

**West Philadelphia Regional Center-** The police report that there were 3 Robberies, 5 Thefts, and 3 Motor Vehicle Thefts on the property adjacent to the West Philadelphia Regional Center.



## HATE CRIMES

2014	Race		National Origin		Ethnicity		Gender		Gender Identify		Sexual Orientation		Religion		Disability	
TYPE OF OFFENSE	OC	PP	OC	PP	OC	OC	PP	PP	OC	PP	OC	PP	OC	PP	OC	PP
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2013	Race		National Origin		Ethnicity		Gender		Gender Identify		Sexual Orientation		Religion		Disability	
TYPE OF OFFENSE	OC	PP	OC	PP	OC	OC	PP	PP	OC	PP	OC	PP	OC	PP	OC	PP
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2012	Race		National Origin		Ethnicity		Gender		Gender Identify		Sexual Orientation		Religion		Disability	
TYPE OF OFFENSE	OC	PP	OC	PP	OC	OC	PP	PP	OC	PP	OC	PP	OC	PP	OC	PP
Criminal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

<b>Homicide</b>																
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

\*OC= On Campus PP= Public Property