

Academic Advising Worksheet

Management Certificate

Student Name: _____ J# _____ Date: _____

Program Core Courses- Management Certificate	Number of Credits	Prerequisite or Corequisite	Courses Completed	Courses Needed
MNGT 121 Introduction to Business	3	ENGL 101		
MGNT 142 Management Information Systems	4	CIS 103, MNGT 141, MKTG 131		
MNGT 111 Business Mathematics	3	MATH 017		
ECON 181 Principles of Economics (Macroeconomics)	3			
MNGT 141 Business Management Principles	3	MNGT 121		
MNGT 241 Office Supervisory Management	3	MNGT 121		
ACCT 101 Financial Accounting	4			
General Education Courses				
ENGL 101 English Composition I	3			
ENGL 114 Introduction to Speech Communication or ENGL 112 Report & Technical Writing or ENGL 102 English Composition II	3			
Social Science Elective	3			
Directed Electives				
MNGT 261 Introduction to the Law and Legal System or MNGT 262 Business Law	3			

Total to Graduate: 35 credits