

BANNER GRADUATION APPLICATION

**YOU MAY COMPLETE ONE APPLICATION FOR EACH TERM THAT YOU EXPECT TO EARN A DEGREE OR CERTIFICATE.
GRADUATION FEE: \$30 per Term (Non-refundable)**

Term: Summer II 20____ Fall 20____ Spring 20____ Summer I 20____ Mid-Summer 20____

Application for Certificate or Degree in the _____ Curriculum

Application for Certificate or Degree in the _____ Curriculum

Application for Certificate or Degree in the _____ Curriculum

CAP and GOWN INFORMATION: Height _____ FT _____ IN Weight _____ LBS

STUDENT IDENTIFICATION NUMBER

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▪ PRINT YOUR NAME AS IT APPEARS ON COMMUNITY COLLEGE OF PHILADELPHIA RECORDS:

First Name	Middle	Last Name
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▪ PRINT YOUR NAME EXACTLY AS YOU WISH IT TO APPEAR ON THE DIPLOMA (Include hyphens, spaces, accent marks, etc.)

First Name	Middle	Last Name
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▪ MAILING ADDRESS FOR DIPLOMA

Street	City	State	Zip Code
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PHONE # (Day)	PHONE # (Evening)	EMAIL ADDRESS
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Complete whichever section pertains to you.

Section A:

- **Transfer Credits**
 Applied for Received from _____ College/University
- **Course Waiver**
 Applied for Received for _____
- **Credit-by-Examination**
 Applied for Received for _____
- **Credit-for-Life Experience**
 Applied for Received for _____

Section B:

I **am not** using Transfer Credits, Course Waivers, Credit by Examination, or Credit for Life Experience.

Read the following carefully, and then sign and date where indicated.

All requirements for graduation must be completed no later than six (6) weeks into the term following the term for which you expect to graduate. The Office of Student Records and Registration must receive official transcripts from each institution you plan to apply transfer credits to your academic record. This Office must receive transcripts, as well as credit- by-examination and credit-for-life experience, and any course waivers, no later than four weeks after the term in which you have applied to graduate. If you do not meet the deadlines for graduation for the requested term, you will become ineligible and may apply for graduation in the following term.

Signature (required)	Date
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1. Take your completed form to the Cashiers Office to pay fee. 2. Return white copy of form to the Office of Student Records and Registration.	OFFICIAL USE ONLY		
	BURSAR'S OFFICE PROCESS DATE	PROCESSED BY	AMOUNT PAID \$ _____
	OSRR PROCESS DATE	PROCESSED BY	HOLDS

ORIGINAL (WHITE) – STUDENT RECORDS AND REGISTRATION YELLOW – STUDENT PINK – BURSARS OFFICE