

PAYMENT OPTIONS

The College is pleased to offer two options for paying tuition and fees:

Option 1:

Pay your semester expenses as stated on your bill in full by December 10, 2008.

Option 2:

Join the Tuition Payment Plan. This is available to those students *taking six or more credit hours per term*.

A \$35.00 non-refundable enrollment fee is required.

Tuition and fees are divided into four equal installment payments of 25% of total tuition and fees. The due dates are as follows:

Payment 1: December 1, 2008
Payment 2: January 26, 2009
Payment 3: February 16, 2009
Payment 4: March 16, 2009

The payment required at the time of Plan enrollment will be based on the application dates.

Payment Plan Applications received:

Prior to November 24, 2008 will require only the \$35.00 enrollment fee.

November 24 through January 26 will require the \$35.00 enrollment fee plus the first payment. (25% of tuition fees)

If you have any Payment Plan questions, please contact the Cashier's Office at (215) 751-8987.

To enroll in the Plan, *you must complete the application form below* and submit it with a copy of your bill and the appropriate payment to the Cashier's office. The mailing address is:

**Community College of Philadelphia
Cashier's Office, Room BG-1
1700 Spring Garden Street
Philadelphia, PA 19130**

Only tuition and fees may be considered; books and the enrollment fee cannot be included in the Payment Plan.

Please be aware that the College's refund policy published in the College Catalog is applicable to students in the Payment Plan.

If you withdraw or add a course, your payment plan will be adjusted accordingly.

Detach this portion for mailing

Community College of Philadelphia Spring 2009 Tuition Payment Plan Application

Student Information (Please Print Clearly):

Last Name _____ First Name _____

Student's Banner ID Number J _____

Plan Information: \$35.00 Per Term Non-refundable Enrollment Plan Fee

Bill Payer Information:

Dr./Mr./Ms./Mrs. _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ E-mail Address _____

Bill Payer's Signature _____

A. Total Tuition/Fees \$ _____

B. Total Due Now to College \$ _____

**Please do not mail cash. Make all checks/money orders payable to: Community College of Philadelphia.
Credit card payments can be made by calling 215-751-8130 or logging onto the MyCCP portal.**